



Prince George Native Friendship Centre

Our people make a difference in the community!

JOB DESCRIPTION

Job Title:	Youth Alcohol and Drug Counsellor
Program:	Native Healing Centre
Department:	Health
Reporting to:	Clinical Coordinator

SCOPE OF POSITION

The Drug & Alcohol Counsellor will:

- Assist with the improvement in the quality of life for clients, families and significant others
- Assist clients with reducing the economic, physical, and social harm arising from the use of alcohol and other drugs
- Develop and utilize practices that will improve clinical outcomes
- Provide a continuum of high-quality and client-centered care through accessibility, effective service and system efficiency
- Provide skills and knowledge necessary for clients to increase self-efficacy, internal locus of control and resilience
- Develop and deliver substance abuse prevention workshops
- Promote and support opportunities for community partnerships to ensure integrated care management and an appropriate continuity of client care
- Offer education and support for family and extended family on issues around substance abuse
- Work in conjunction with other PGNFC projects for education and culturally relevant programming

SPECIFIC DUTIES (Include the following, however, other duties may be assigned as required)

Client support:

- An initial assessment will be done within 2 working days from first contact with the counsellor and a full assessment within 2 weeks of the initial assessment
- Offer daily scheduled appointments as well as open access through drop-in sessions held weekly
- Provide outreach services such as meeting clients at other agencies or hospitals when it is not possible for them to come in to the Native Healing Centre
- Assess client needs, develop and implement treatment plans and carry out regular review and updates on a quarterly basis
- Provide information aimed at avoiding or reducing substance use and misuse including all problems associated with substance abuse and misuse
- Provide follow-up, aftercare and continuing care
- Increase clients' insight about their own substance abuse behaviour
- Improve the clients' ability to access/follow through with their support system
- Enhance the daily functioning of clients and improve their ability to make healthy lifestyle choices
- Provide support for cultural practices and ceremonies for healing

"Power of Friendship"

- Enable clients to meet their treatment objectives and maintain positive change

Workshops:

- Provide workshops to increase knowledge and awareness of alcohol & other drug issues
- Provide workshops to reinforce healthy lifestyle behaviours
- Provide group and community activities aimed at increasing awareness and developing resiliency skills (Hep C & STD workshops)

Community partnerships:

- Support holistic, community-based, bi-cultural services
- Provide community presentations and social action (Public and School presentations)
- Work with community stakeholder groups (liaison with HIV workers, Band workers, etc.)
- Provide onsite programming at PGNFC residential facilities, working in consultation with supervisor and facility supervisor to meet client needs

Other Duties:

- Administer the MAST and DAST to all admitted clients age 19 years and older
- Record raw scores on the Addiction Information Management System
- Participate in outside training and/or in-service, as approved by direct supervisor
- Attend all appropriate PGNFC meetings, including staff meetings upon invitation; Suicide Intervention and Crisis Prevention Institute Training are required trainings for this position
- Participate in other PGNFC activities as appropriate
- Work collaboratively with other Native Healing Centre staff to provide a safe, healthy environment for each other and our clients

Revised October 2020 by EA.