



Prince George Native Friendship Centre

Our people make a difference in the community!

JOB DESCRIPTION

Job Title:	Youth Care Worker
Program:	Friendship Home & Reconnect Youth Services
Department:	Youth & Community Services
Reporting to:	Program Coordinator

SCOPE OF POSITION

Reporting to the Program Coordinator, the Youth Care Worker will work within a team environment to provide a supportive environment to youth in a residential/drop-in setting that operates 24 hours a day. This position provides and maintains a safe, supportive atmosphere in a residential / drop-in youth setting that is both culturally open and accessible to all youth. This position maybe located at either Friendship Home or Reconnect Youth Village.

FORMAL EDUCATION

Two (2) year post-secondary education in a related field (Social Services, First Nations Studies, Criminology, Psychology etc.) and a minimum of 2 years experience in child and youth care, or a combination of education and residential experience with vulnerable youth. Candidates who demonstrate equivalent combination of education and experience may also be considered. Candidates must possess certification in Level 1 First Aid, Class 4 Driver's Licence, Crisis Intervention, Suicide Intervention and Food Safe (or be willing to obtain after hire with support from PGNFC). Candidates must successfully complete a Criminal Record Check.

EXPERIENCE:

Must have experience of various community resources, services and systems or have awareness of how various community resources, services and systems can assist youth in need. Candidates must demonstrate the ability to use initiative and have the ability to approach / engage youth "where they are at". Candidates must be able to work well as a member of a professional team and to identify with policies and procedures of the agency.

KEY RESPONSIBILITIES:

- Establish a trusting, non-judgemental, non-exploitive rapport with youth.
- Continual support, advocacy and role modelling for all youth.
- Ensure that each youth is empowered through their own participation in planning for their immediate and long term needs.
- Advocate for youth when accessing services, resources or other agencies to meet the needs of youth.
- Liaise with MCFD, and other professionals, agencies, the community, family and friends.
- Work with families of youth as needed to encourage resolution of issues regardless of future placement.
- Participate in the planning and implementation of self-determined goals for all youth in the program.
- Engage and implement integrative practice within the team / organization/ families / community organizations.

"Power of Friendship"

- Assist youth to assess their needs, and to begin to meet these defined needs in a manner which will assist the transition to stability, inter-dependence and connection with family/community/culture.
- Provide information regarding services and opportunities available to youth and actively promote client involvement in the community.
- Educate clients with regard to safe health practices.
- Provide a positive, safe and structured environment.

SPECIFIC DUTIES (Include the following, however, other duties may be assigned as required)

- Keep informed of youth needs, their current progress, plans of care and ensure all documentation, reading and reporting is updated and communicated daily.
- Fulfill administrative responsibilities for clients by completing appropriate documentation and duties, relevant to youth safety, security and health while accessing the facility.
- Ensure confidentiality and safety is maintained at all times.
- Setting up and attending case management meetings, and any other meetings (IEP, family mediation etc.), specific to youth plan for inter-dependence.
- Prepare & Provide meals daily, mentor this practice and involve youth.
- Ensure facility is maintained in a safe and health manner.
- Accompany youth to community resources, agencies and meetings relevant to their plans for independence.
- Educate youth with regard to safe health practices, and safety.
- Research and utilize community resources as per youth's needs.
- Keep accurate daily recordings, logging and tracking in youth files, staff communication logs, client support logs etc.
- Answer phones, relay messages and answer questions regarding programming.
- Assist team with programming, meeting client needs, assisting in social, recreational and educational opportunities.
- Have FUN supporting youth in daily social and recreational activities

OTHER DUTIES:

- Ensure all youth have equal access and support to other PGNFC youth programs, to fulfill youth with educational, social and recreational needs.
- Participate in outside training and/or in-service, as approved by direct supervisor.
- Attend all appropriate PGNFC meetings, including staff meetings.
- Participate in other PGNFC activities as directed.
- Other duties, as required.

Revised February 1, 2019 by GB.